

Please read the following policies (which must be strictly adhered to by all speakers):

- Sessions that could be perceived by attendees as commercially biased in content or presentation (including distribution of promotional materials) are prohibited. Any speaker that violates this policy may forfeit future speaking opportunities.
- 2. Attendee engagement is highly recommended, both during and after the session. Therefore, speakers are encouraged to remain for a reasonable length of time following their session to interact with attendees individually.
- 3. If the session is recorded, NAP will have a royalty-free license to share the presentation with select groups and/or the public. This license will be non-exclusive, and the copyright will remain with the speaker.
- 4. Speakers are prohibited from stating or implying that their comments and/or opinions are endorsed by NAP.
- 5. Speakers must (a) not defame, slander, or libel anyone; (b) ensure that materials presented do not infringe any intellectual property rights of others; (c) honestly represent and act within their areas of professional competency and authority without exaggeration or misrepresentation; (d) avoid statements that might constitute a conflict of interest; (e) protect confidentiality of protected information; (f) refrain from misusing solicited information; (g) embrace respect for all people regardless of national origin, race, religion, sex, marital status, age, sexual orientation, or physical or mental impairment; and (h) refrain from the promotion or endorsement of any product or service (except writings related to the subject of the presentation).
- 6. Either party may cancel this agreement if they are unable to fulfill its terms due to an act of God or any legitimate condition beyond their control. However, it is agreed that "best efforts" will be made by both parties to adapt so the session can be presented as scheduled.
- 7. As this is a personal services agreement, speakers may not delegate their obligations to another without prior written approval from NAP.
- 8. Both parties agree to comply with all applicable laws, regulations, rules, and orders.
- 9. NAP reserves the right to rescind the invitation to present if a speaker violates any provision of this agreement, engages in or has engaged in any illegal or unethical behavior or conduct that has resulted or may result in a felony conviction, or is accused or convicted of any act, criminal or otherwise, that reflects adversely on their reputation.